



**Item #3:
LEAD Grant Program Application Form**

Organization (legal name):

Organization's Operating name (if different than above):

Address:

Tel: ()

Fax: ()

Email:

Contact Person:

Tel: ()

Email:

Registered Charity No. OR Registered Business No.

B.C. Society No.

Summarize Mandate and Major Activities of Organization

PROJECT BUDGET SUMMARY

EXPENDITURE

| Items | Description | Cost | Amt. From Foundation |
|------------------------------|-------------|------|----------------------|
| Salaries/benefits | | \$ | \$ |
| Professional fees, honoraria | | | |
| Rent/utilities/telephone | | | |
| Equipment/supplies/postage | | | |
| Printing/photocopying | | | |
| Travel | | | |
| Publicity/promotion | | | |
| Production costs | | | |
| Distribution | | | |
| Capital (specify) | | | |
| Other | | | |
| TOTAL | | | |

REVENUE

| Sources of Revenue | Assured | Potential | Total | Contact/Tel. |
|-----------------------------|---------|-----------|-------|--------------|
| Foundation | \$ | \$ | \$ | |
| Organization's contribution | | | | |
| Cash | | | | |
| In-kind gifts | | | | |
| Volunteer | | | | |
| Other: (specify) | | | | |
| TOTAL | | | | |

LEAD Grant Application Background Information

The concept of community capacity building is the cornerstone of the LEAD Grants Program. The background information that follows is intended to help grant applicants think through the development and implementation of their projects. It emphasizes that LEAD Grant requests will be assessed and evaluated according to their ability to contribute to community capacity building.

Requests for funding through the LEAD Grants Program will be assessed and evaluated according to the following criteria:

- Projects focus on the strengths and assets of a community or an organization, rather than on deficiencies and needs.
- Projects require the involvement of several groups in the development and implementation of a project, build organizational capacities and instill a broader sense of project ownership.
- Projects encourage broad community support and participation
- Projects can be sustained
- Projects help create and strengthen community networks between neighbours and/or organizations